

STICKLAND'S CE VA PRIMARY SCHOOL
Minutes of the Full Governing Body Meeting
held on Monday 10th December 2018 at 5.30pm in school

Present:

Kathy McCann
 Richard Campbell
 Kevin Roberts
 Jacqueline Comyn
 Reverend Daniel Ingles
 Ann Leather
 Kim Burgess
 Louisa Spearing
 Ruth Adler

Headteacher
 Foundation Governor/Chair
 Local Authority Governor/Vice Chair
 Foundation Governor
 Ex officio/Foundation Governor
 Parent Governor
 Parent Governor
 Parent Governor
 Staff Governor

In Attendance:

Sarah Matthews
 Suzie Mutch

Clerk
 Invited by the Governors

| 18/165 | Data Training with Doug Gilbert - 5.30 pm to 6.50 pm | Action |
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| | DG handed out paperwork and went through key points, how the school (and Dorset) is performing nationally, evaluating and monitoring, if something is not working to stop doing it and learn from mistakes, the school improvement cycle, types of data and particularly progress is very important, that Ofsted are interested in disadvantaged children and attendance and how attendance has a huge impact on a child's performance which in turn affects the school. Doug Gilbert left the meeting at 6.55 pm with the main meeting starting at 7 pm | |
| 18/166 | Apologies: Charlotte Townshend (Associate Member) – prior commitment and unable to attend Katharine Singleton-Smith (Foundation Governor) – family funeral Apologies accepted Sadie Watson (Associate member) not present | |
| 18/167 | Pecuniary Interests : None | |
| 18/168 | Minutes of meeting held on 1st October 2018 for accuracy and approval: Approved and signed by RC. | |
| 18/169 | Matters arising from previous meeting: 18/155 subject allocations English/Writing – AL (not KR) | |
| 18/170 | Chair's Report: | |

Signed..... *R. Campbell* Dated..... *20 Feb 2019*

MR said Ofsted would most likely be visiting in February and that he was happy with what the school are doing and the progress made. KM is organising with MR to attend school in January to carry out a health check. This would be for one day where he would have a look round the school and talk to the staff and governors and answer any questions they may have in relation to the impending Ofsted visit. **JC questioned when this would be and would he just randomly turn up but KM indicated she was currently organising this and as soon as she had a confirmed date would inform the governors. Governors asked if they needed to attend and KM said it would be a good experience and useful for them to attend and would definitely be for the school's benefit. SO'D had also visited and was happy with the improvements made.**

18/171

Headteacher's Report:

The Governors had already been sent this in advance of the meeting. **JC noted that we were 'boy heavy' and what could we do to address the imbalance?** KM indicated we couldn't really do anything as this was outside of the school's control. **Governors mentioned that previously the question of male role models within the school had been discussed and what was the school doing about this.** KM and RA indicated that the staff had all been working on this with examples of Anna actively encouraging male role models to come into school whether it be reading or sports providers targeting groups, they have the whole school reading stories of between 5-8 minutes long with men reading the stories (including poetry) and these included known celebrities, encouraging the whole school (not just the boys) reading 'boy' books. **JC asked if progress could be seen and RA said yes boys from YR to Y6 were enthusiastic and were more engaged. JC asked about the maths course Marie had attended in November and what impact it had had on the staff and if they had benefitted.** KM confirmed there is a lot of subject data but has not yet had feedback. **KR asked what the impact on the school was for CPD (continued professional development) with JC suggesting that keeping everything fresh with current thinking and that we need to ask Marie what has changed as a result of her attending the course.** KB asked if maths was an issue in the collaboration. KM confirmed DG had looked at the data and KM shared the impact in schools together with common issues to work on. Another meeting had been planned in January. **KB asked if the rest of the collaboration had made progress.** KM said not and **KB said that the collaboration clearly got more out of it than the school did and are we better looking outside the collaboration on how maths can be improved?** KM confirmed yes and various things were taking place to see how maths can be improved including the sharing of information, Kath continuing to attend the Jurassic maths hubs, RA visiting other schools and other schools coming to us. RA confirmed this was really useful in the day to day teaching. RA also confirmed there is a maths week due shortly. **JC said she was aware of lots of events coming up but not for maths.** RA confirmed we do have a stem week for maths. RC confirmed that Marie does a lot of research on the internet on ways to improve. KM confirmed that NO is now back at work and that the staff had coped with covering her absence. Lunch time is still a problem and would have to be managed by the staff until such time as a replacement is found.

Signed..... *PJ Campbell* Dated..... *4 Feb 2019*

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| 18/172 | <p>Reports from Committees:</p> <p>(a) Performance and Standards: E-safety and Behaviour Policies to be put on the Agenda for the next P&S meeting</p> <p>(b) Buildings - DI confirmed there was no update regarding the play structure</p> <p>(c) Finance and Personnel. KB asked who Pie Corbett was as she was unable to attend the last meeting and questioned whether this included maths and engineering. KR confirmed it was an individual and RA confirming that he was very inspirational and well worth the money. This was funded by County for reading but unfortunately there is no funding for a maths equivalent and the school does not have the resources to fund this. JC said she knows someone who goes into schools and ask questions of what a child wants/needs and they talk about money with the children. JC was not aware if there was a cost involved but will pass this information to KM to make enquiries and had mentioned this as DG had flagged up maths.</p> | JC |
| 18/173 | <p>Preparing for Ofsted: This is happening with the visits by MR, upcoming one day healthcheck (tbc by KM), the data training with Doug Gilbert and meetings with SO'D. Governors asked if they had to attend when Ofsted visited but KM confirmed not although it may be helpful if they felt they were able to.</p> | KM |
| 18/174 | <p>Governor Visits/English and maths monitoring and visit book:</p> <p>AL had recently carried out English monitoring with AL and RA. SM confirmed this was on eSchools but would send a copy to all governors.</p> <p>RC confirmed (and showed) a governor visit record book has been produced for governors to sign when attending school. LS said she had recently been on a GDPR course and the book was okay to have. KB asked if this could include not just monitoring visits but also other activities including the school nativity. It was confirmed that any visit could be recorded and can report how they interacted with the children. KM confirmed the book would be kept in the school office with LC. KR asked that all governors send him a list of all visits they had undertaken and he will put these in date order. KR asked that this be sent to him by Friday 14th December 2018.</p> <p>KR had a pupil premium review with SP (governors had been emailed a copy of this Report by SM). The meeting had been very positive.</p> | SM KR |
| 18/175 | <p>Governor Induction:</p> <p>KR confirmed that a pack had been produced with a copy having been sent to Suzie, which she confirmed she understood. SM confirmed that the documentation was on e-schools but would send a copy to all Governors. KR and AL will do the inductions.</p> | SM |
| 18/176 | <p>Collaboration Update:</p> <p>Please see HT's Report number 4.</p> | |
| 18/177 | <p>Website Update:</p> | |

Signed..... Ry. Campbell Dated..... 4 Feb 2019

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| | KM has a list which she is working on. It is next due to be checked in February. | |
| 18/178 | SATs and School Results: Assessments were taking place | |
| 18/179 | Feedback on School Action Plan: KM confirmed she had used the template MR had suggested but he had gone through it with various questions. This is now being updated by KM. | KM |
| 18/180 | Governance and Governor Training: SM will print off all Training Certificates (governors can either forward the email they receive with the Certificate or SM will print off from Nexus). KR will look at what visits/learning walks the governors are doing. JC suggested that the governors say to KM what they require and why and then see how relevant they are to the AP. | SM |
| 18/181 | Closing Prayer by Reverend Daniel Ingles | |
| | Meeting closed at 7.40pm | |

Date of the next FGB meeting : Monday 4th February 2019 at 5.30pm

Signed..... *Rf Campbell* Dated..... *4 Feb 2019*