



# STICKLAND'S C.E. V.A. PRIMARY SCHOOL

## **DRAFT** FGB Minutes

Date and Time: 28th November 2022, 4.30pm at school and online via Google Meet

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| Governors        | Position                 | Initials | Present |
|------------------|--------------------------|----------|---------|
| Ruth Adler       | Staff                    | RA       | P       |
| Nicky Bower      | Parent Governor          | NB       | AA      |
| Richard Campbell | Foundation Governor      | RC       | P       |
| Jax Comyn        | Foundation Governor      | JC       | P       |
| Emma Hodgkinson  | Parent Governor          | EH       | P       |
| Daniel Ingles    | Foundation Governor      | DI       | AA      |
| Gay Lewis        | Foundation Governor      | GL       | P       |
|                  |                          |          |         |
| Kathy McCann     | Head Governor            | KM       | P       |
| Andy McAney      | Local Authority Governor | AM       | P       |
| Suzie Mutch      | Foundation Governor      | SM       | AA      |
|                  |                          |          |         |
| *Sadie Watson    |                          | SW       | AA      |

| No     | Item   | Action |
|--------|--|--------|
| 22/143 | Opening Prayer   |        |
| 22/144 | Apologies SM – out of country. NB and DI unable to attend.<br>Apologies accepted.  |        |
| 22/145 | Pecuniary Interests<br>Non   |        |
| 22/146 | Minutes of FGB 10th October for approval.<br>Minutes were approved as accurate.  |        |
| 22/147 | <b>Head Teachers Report</b><br>Report has been submitted for review by Governors<br>Two new members of staff have been recruited to work one to one with a child who needs support. They work part time, but jointly their hours cover the week.<br>A clerk has been appointed to work with the Governing Body<br>One new child has started. There have been enquiries for further children to join the school in September 2023.<br>Attendance is very low, 93.8% but seems in line with current National Attendance levels. The Head is confident the absenteeism is due to illness.<br>The Head has written a 'wish list' as a Governor had made the school aware of funding which could be available to the school. A meeting will be held to discuss which items could be put forward for approval. | GL/KM  |
| 22/148 | Chairs Report<br>The report had been submitted to Governors prior to the meeting for discussion.<br>Governors agreed to commit to attending Sticklands public/parents events. Future events to be tabled for each FGB as part of the Head Teachers Report.   | KM     |
| 22/149 | Mike Randall's Report<br>This had been circulated prior to the meeting. The report has also been circulated to staff. It is a very positive report.<br>He had suggested an SEND action plan is written and both RA and KM felt that all relevant information is covered in the SCMH action plan and therefore it is unnecessary to produce a second report.<br>SEND to be a standing item on FGB agenda.<br>Phonics has been added to the action plan.   |        |

| No     | Item   | Action |
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| 22/150 | <p>RA presented SEND.</p> <p>SEND children receive the same assessments as other children for progress. SEND code of practice gives key information for SEND. There is no specific guidance on the number of SEND in a school. SEND is defined as a child requiring additional/different support to the other children.</p> <p>A discussion was held on SEND.</p> <p>Children are assessed as to what their needs are. Teachers and parents work together to plan the most effective support. An education profile is written for the children, interventions and impact are recorded. Most interventions take place with the Teaching Assistants. SEND children are not taken out of English and Maths classes.</p> <p>A governor questioned what impact this has on the rest of the class. RA reassured the board that the other children were fully supported and not held back.</p> <p>Outside support agencies are invited into work with all children.</p> <p>For children who are not making progress are given additional support.</p> <p>There is little additional funding for children with SEND.</p> <p>RA is SEND lead for the school, and oversees the IEPs for the other classes. This is reviewed at the end of the year to see if the children have reached their IEP targets and allows a plan to be made for the following year.</p> <p>RA was thanked for her presentation.</p> <p>The governors were invited to witness a lesson to see the teachers in action as well as look at books to see the progress for the children.</p> |        |

| No     | Item   | Action |
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| 22/151 | SFVS -<br>Virements - approved<br>De-delegation - approved   |        |
| 22/152 | Policies <ul style="list-style-type: none"> <li>• SEND (Including SEND information report)</li> <li>• Admissions</li> <li>• Intimate Care</li> <li>• Pupil Premium</li> <li>• Complaints</li> <li>• Criminal Record Checking (DBS)</li> <li>• Pupil Privacy Notice (with amended phrase)</li> <li>• Staff Code of Conduct</li> <li>• Whistleblowing</li> </ul> All policies were approved. |        |
| 22/153 | Staffing Procedural Matter - Staff Governors were asked to leave.<br>Private minute note has been taken.<br><br>Closing Prayer. The meeting closed at 17:52  |        |