



STICKLAND'S C.E. V.A.
PRIMARY SCHOOL
Full Governing body

Date and Time: 27th March 2023, at 4.15pm in person and via google meet.

Meeting Minutes

Governors	Position	Initials	Present
Ruth Adler	Acting headteacher	RA	P
Nicky Bower	Parent Governor	NB	P
Jax Comyn	Foundation Governor	JC	P
Megan Lane	Clerk	ML	P
Daniel Ingles	Ex Officio Governor	DI	P
Gay Lewis	Foundation Governor	GL	P
Andy McAney	Local Authority Governor	AM	P
Suzie Mutch	Foundation Governor (Chair)	SM	P
Anna Low	Staff Governor	AL	P
Emma Hodgkinson	Parent Governor	EH	P Via google meet
*Sadie Watson	Associate Governor	SW	P Via google meet
Lisa Cracknall		LC	P Joined at 16.33

No	Item	Action
23/01	Opening Prayer	
23/02	Present See register above. The meeting is recorded for minute-taking purposes. Board agreed.	
23/03	Apologies None.	
23/04	Pecuniary Interests None.	
23/05	Minutes of the meeting held on 6th February 2023 Two changes to be made- <ul style="list-style-type: none"> • NB apologies • Policies to say board approved not committee. Minutes Approved with those two changes made. Minutes of Extraordinary FGB held on 22nd February 2023. Minutes Approved.	ML
23/06	Matters arising SM- Where can we find the childrens/staff wishlist? Discussion had about how the list can be recorded and where it should be saved All in agreement a well organised list should be made and can be passed on to individuals who are wanting to make a donation.	RA/LC
23/07	Headteacher's Report The report had been submitted to Governors prior to the meeting. Two new children will be joining the school after the Easter Holidays taking the total pupil number to 88	

No	Item	Action
	<p>Check pupil numbers as seems to be an error</p> <p>ML to be added to CPD list.</p> <p>RA attending collaboration, very interesting, met lots of other headteachers. - 17.00</p> <p>Wrap around care-</p> <p>Discussion had about wrap around care, how it will work and how we will operate it.</p> <p>Government announced that by September 2026 'Schools and local authorities will be funded to increase the supply of wraparound care, so that parents of school age children can drop their children off between 8am and 6pm – tackling the barriers to working caused by limited availability of wraparound care.'</p> <p>There hasn't been any guidance released as of yet but this will not become mandatory until 2026 so there is still a lot of time for things to change etc.</p> <p>Attendance-</p> <p>Attendance Will be discussed at the next parents evening.</p> <p>There are currently 15 children who are persistent absentees. 6 of those children have left and now attend another school but will be on our role until the end of the academic year.</p> <p>Safeguarding –</p> <p>Since Feb there have been 3 incidents reported on My Concern, logged by 3 different members of staff. None of these have been reported to CHAD (Child Advice and Duty Service)</p> <p>At every support staff and teaching staff meeting there will be/ is now a safeguarding question posed to keep safeguarding at the forefront of everyone's minds.</p> <p>Safeguarding to be added to induction for book readers.</p> <p>Statutory Reporting:</p> <p>Racial Incidents-</p> <p>There are no racially motivated incidents to report</p>	<p>RA</p> <p>RA</p>

No	Item	Action
	<p>Exclusions-</p> <p>There have been no fixed term exclusions this term</p>	
23/08	<p>Chairs Report</p> <p>SM thanked members of the recruitment panel for their hard work in putting together the advert and recruitment pack in a very short time. There have been 0 applications so far.</p> <p>JC will be leaving the board in June, when her term ends. Discussion was had about the makeup of the board and the possibility of governors switching roles and the advertisement to find new governors.</p> <p>DI Is in contact with two potential foundation governors</p> <p>Full board are in agreement to renew NGA membership as it is extremely useful.</p> <p>Discussion had about Governor training and how it is recorded. Folder to be created so all training certificates can be saved and accessed when needed.</p> <p>NGA link to be sent to all governors.</p> <p>SM shared with the committee events that have been happening in school over the last term. SM had previously shared her report on her recent visit to the school teaching the children all about bees.</p> <p>SM mentioned that Anna's sharing assembly was amazing!</p> <p>It was agreed that emails should not be sent over the weekend, a timer should be used.</p>	ML
23/09	<p>Safeguarding</p> <p>GL presented her safeguarding audit, once GL has finalised her report it will be shared to all governors.</p> <p>GL voiced how important it is that all members of the governing body keep their safeguarding training up to date.</p>	GL
23/10	<p>Finance - The budget has been distributed to all Governors prior to the meeting</p> <p>The budget will be amended when a new headteacher is appointed.</p> <p>Q- DI- How is the budget put together?</p>	

No	Item	Action
	<p>LC- The budget is based on where we were in October- The current budget is based on October 2022.</p> <p>Q-AM- Can the electricity budget be explained?</p> <p>LC- The school has been provided with an estimate of what we are expected to use and what the cost will be. The solar panels are not effective yet but will hopefully bring that estimate down. It is a possibility for the money from the solar panels to be used to support the schools swimming pool, this will be looked at in October.</p> <p>Board thanked Lisa for her continued hard work.</p> <p>LC left the meeting @ 16.56</p>	
23/11	<p>SFVS -</p> <p>All governors in agreement and documents can now be submitted to Dorset County Council.</p>	LC
23/12	<p>Policies for approval from committees:</p> <ul style="list-style-type: none"> • Supporting children with medical conditions policy-Approved • Stress management policy-Approved • Health and safety policy - Change made to size of fence, Fence is 2M high not 4M. - Approved • Spirituality policy-Approved • PSHE & RSHE policy-Approved • Curriculum policy - Approved- Will be looked at again in September • E-safety- Approved <p>SM signature is only to be added once the policies have been approved.</p>	
23/13	<p>Prospectus</p> <p>GL and AM have made appropriate changes to prospectus and it has now been updated on the school website and added to the headteacher recruitment pack.</p>	
23/14	<p>Closing Prayer</p> <p>Meeting close at 18:00</p>	

No	Item	Action
	Next meeting Monday 22nd May	