



# STICKLAND'S C.E. V.A.

## PRIMARY SCHOOL

### FGB Minutes

Date and Time: 12th July 2022, at 4.15pm, online via Google Meet

Governors	Position	Initials	Present
Ruth Adler	Staff	RA	P
Nicky Bower	Parent Governor	NB	AA
Richard Campbell	Foundation Governor	RC	AA
Jax Comyn	Foundation Governor	JC	P
Emma Garner-Jones	Clerk	EJGJ	P
Daniel Ingles	Foundation Governor	DI	P
Gay Lewis	Foundation Governor (Vice Chair)	GL	P
Kathy McCann	Head Governor	KM	P
Andy McAney	Local Authority Governor	AM	P
Suzie Mutch	Foundation Governor (Chair)	SM	p
Louisa Spearing	Parent Governor	LS	NAS
*Sadie Watson		SW	P

No	Item	Action
22/115	Opening Prayer	
22/116	Present See register above. The meeting is recorded for minute-taking purposes. Board agreed.	
22/117	Apologies Louisa Spearing no official apologies received, although she has mentioned to Kathy that Tuesdays are not a good day for her as she looks after other children and can't leave them for the meeting. Nicky Bower's apologies were accepted. Richard Campbell's apologies were accepted.	

No	Item	Action
22/118	Pecuniary Interests None.	
22/119	Minutes of the meeting of 24 <sup>th</sup> May 22 for approval. - Title typo 'Stockland' changed to read 'Stickland'. Subject to the change being made the board approved the minutes of the 24th May 2022.	EJGJ
22/120	Matters arising None.	
22/121	<p><b>Headteacher's Report</b></p> <ul style="list-style-type: none"> <li>● September Pupil Numbers- Over the last four-five weeks, the school has received approximately one inquiry from new families per week. The lowest pupil number for the September term is anticipated to be seventy-seven pupils. Since the report was produced one more application has been received and approved, and there is potential of a family of four joining in September.</li> <li>● Attendance - The headteacher asked for feedback on the attendance section of the report. The board discussed the report in detail. The headteacher agreed to highlight the groups that had less than 95% attendance, accompanied by the reason for the absence. The board thanked the headteacher for the work that had gone into the report.</li> </ul> <p>A Governor asked the headteacher to include the national statistics for attendance on the report for comparison. The headteacher agreed.</p> <ul style="list-style-type: none"> <li>● The Government's White Paper - The headteacher informed the FGB about the government's white paper, requesting all schools to move to a 32.5-hour week by September 2023, adding an additional 10 minutes of teaching time per day. This will affect staffing hours and budgets. The headteacher is in the process of discussing with staff to determine how to work in practice.</li> <li>● School Action Plan - Mark Lees has recommended for headteacher to revise the key areas only, as identified for the next academic year, these are: <ul style="list-style-type: none"> <li>-Curriculum.</li> <li>-Mental Health Section.</li> <li>-EYFS.</li> <li>-English - (Focusing on two key points).</li> </ul> </li> </ul>	<p>KM</p> <p>KM</p> <p>KM</p>

No	Item	Action
	<p>-Maths - (Focusing on two key points). New Action plans to start in September.</p>	
822/12 2	<p><b>Chair's Report</b></p> <ul style="list-style-type: none"> <li>● Jax is looking to retire next year.</li> <li>● Clerk Recruitment - The chair has enquired with an agency to source a clerk and found it was too expensive. An interview with a potential new Clerk is to take place on Friday 15th July.</li> <li>● Dorset Holiday Activities will potentially be using Stickland's School to host out-of-school activities in the December holidays. This will not impact staff or have a financial implication to the school</li> <li>● M.A.T's - The chair and headteacher are investigating M.A.T's and will report back to the board.</li> <li>● Sports day - The chair attended the children's sports day. The chair advised the children were incredibly supportive of each other and gave examples. The children really enjoyed the day .</li> <li>● Bee Project - The chair teaches the children in Raven's about bees and has found the children to be inquisitive and have a good recollection of lessons given earlier in the year. Charlie Comyn has paid for wax to be provided to the children in the class so they can make a candle to take home on their last day.</li> <li>● NGA Direction Questions. The governing body has an internal board evaluation each year. To ensure everyone on the board are happy with the way in which the board operates and that all the board members are up to date. The board is due an external evaluation, this takes place every three years. The chair proposed for the external valuation to take place in December, to give the new clerk time to familiarise themselves with Stickland's school and the governing body. The board needs to: <ul style="list-style-type: none"> <li>- Review the number of people on the board and committees.</li> <li>- Review of the impact governors have on the school</li> <li>- Be confident that the decisions the governing board makes have led to improved outcomes for pupils</li> </ul> </li> </ul>	<p>Chair/Clerk</p> <p>RA/SM</p> <p>KM/SM</p> <p>Board</p>

No	Item	Action
	<ul style="list-style-type: none"> <li>- Be confident that the decisions the governing board makes will lead to the ongoing financial stability of the school.</li> </ul> <p>The board agreed this statement reflects the governing body. "We can continue to improve and meet the highest of expectations".</p> <ul style="list-style-type: none"> <li>● The board's "thank you" garden tea party is to take place at a governor's home. The chair discussed arrangements and finalised numbers.</li> <li>● The chair thanked the clerk for her help and support provided to the board over the year.</li> <li>● The chair thanked the board for supporting the school throughout the year and stated that she was immensely proud to be part of the governing body.</li> <li>● A governor proposed inviting Katherine Singleton's- Smith husband to a special assembly in September, to thank him for supporting the school.</li> </ul>	<p>Board</p> <p>KM/DI</p>
22/123	<p>Governor monitoring</p> <ul style="list-style-type: none"> <li>● Two governors provided reports on their findings from the interview they conducted with the children. The governors found the children to be happy and articulate. The children spoke very highly of the school.</li> </ul> <p>Interviews are to be conducted with the children annually. They advised the interview process gave the children confidence and an opportunity to practise talking to adults. The board discussed their findings, positively and enthusiastically.</p> <p>The board agreed to use a third party to put together the interview questions next time around. The headteacher asked the board to try and assess what Ofsted would like to ask the children for next term.</p> <ul style="list-style-type: none"> <li>● Safeguarding report- A governor reviewed the safeguarding practices and confirmed to the board, that the school complied with the Safeguarding policies.</li> </ul>	<p>AM/GL/KM</p> <p>GL</p>
22/124	<p>Report from Mark Lees</p> <ul style="list-style-type: none"> <li>● The headteacher advised the meeting with Mark Lees was positive and informative.</li> </ul>	

No	Item	Action
22/125	Official KS2 SATs data <ul style="list-style-type: none"> <li>● The headteacher advised the SAT's comparison chart, which had recently been updated with the latest figures released last week. The board discussed the SAT's comparison chart in detail. The results were incredibly positive. The board were happy with results and noted: "that they were really good".</li> </ul>	
22/126	SFVS <ul style="list-style-type: none"> <li>● Financial Staff Skills Audit - Accepted by the board</li> <li>● Financial Risk and Control - Accepted by the board</li> <li>● Dorset Scheme for Financing Schools. - Accepted by the board</li> <li>● Value for Money Review - Accepted by the board</li> </ul>	
22/127	Policies and documents for approval from committees: <ul style="list-style-type: none"> <li>● Equality Information - No change. Committee Approved. Board approved.</li> <li>● GDPR (data protection) - Sims has been changed to Arbor. No further changes. Committee Approved. Board Approved.</li> <li>● Pupil Attendance Absence and Lateness Policy - Now combined documents. Needs to be updated by 2024.- Approved by the board.</li> </ul>	
22/128	Closing Prayer	