STICKLAND'S CE VA PRIMARY SCHOOL Minutes of the Full Governing Body Meeting held on Monday 7 December 2020 at 6.00pm on Google Meet

20/348	Present:		Action
	Kathy McCann	Headteacher	
	Suzie Mutch	Chair/ Foundation Governor	
	Ruth Adler	Staff Governor	
	Richard Campbell	Foundation Governor	
	Jodie Carter	Parent Governor	
	Jacqueline Comyn	Foundation Governor	
	Daniel Ingles	Ex-officio	
	Gay Lewis	Foundation Governor	
	Kevin Roberts	Local Authority Governor	
	Louisa Spearing	Parent Governor	
	Sadie Watson	Associate Governor	
	In Attendance:		
	Lisa Cracknell	Clerk	
	Apologies:		
	Katharine Singleton-Smith	No Apologies Received	
	Linda Wilcock	Apologies received after the meeting (internet issues)	
20/349	Opening Prayer		
20/350	Virtual Meeting Protocol		
	LC reminded the governors of the guidance regarding virtual meetings should not be held where they could not be overheard. LC advised that she was recording the meeting, the recording would be deleted once the minutes had been agreed.		
20/351			
	None Declared		
20/352 Minutes from the meeting on 12 October 2020 and Matters Arising:			
	_	mittee membership and GL has joined the Resources	LC
	Committee and JCo has moved from Resources to Performance and Standards.		
The minutes were agreed and will be signed electronically.		d will be signed electronically.	
20/353			
	September applications are v	September applications are very low at the moment and this could adversely affect the	
budget in the future as we had predicted 12 children and only have 3 applications. W		d predicted 12 children and only have 3 applications. We will	
	have a better idea of numbers in January once the deadline for applications for recept closes.		
	Governors asked what seasonal activities the school was offering the children for the end		
		s have been organised including an online Christmas Show, an	
	online advent calendar, forest school sessions at Melbury Estate, a Father Christmas visit,		
	parties, a nativity and online	Christmas Service.	

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	A governor questioned if anything could be done to help staff, following the Head's comment on the HT report. Covid makes it very difficult for staff to support each other and it can feel isolating but the Head is trying to ensure that workloads do not add any extra pressure to staff. A parent governor advised the governing body that her children were not aware staff were suffering and that they were very happy in school.	
	DI advised the Head that the church may be available to offer assistance to families in financial need if they were made aware of people who needed help. The Head will email the staff to see if there is anyone that they feel could do with this help	КМс
20/353	Chair's Report The Chair thanked the staff for their hard work during this difficult time. The weekly chair and headteacher meetings are very informative and show that the school is being led well and moving in the right direction. RA Joined the meeting.	
	An update has been received from the DFE regarding SATs for 2021 advising that some tests have been removed. For more information contact the Chair.	
	Most governors are now responding in a timely manner and this is greatly appreciated by the Chair and Clerk.	
	The Chair has contacted Fossa for an update on their current situation. They are finding it difficult to host events due to the current situation however, they are holding a Christmas Raffle this week and are planning a fun run for next year. They have asked parents to register for Easyfunding which makes a donation to Fossa for purchases made online but this has not been very popular with parents therefore, they are investigating alternatives.	
	We still have a parent governor vacancy but this is very hard to fill when we cannot approach parents face to face. We will advertise again next year.	
20/354	Governor Training: The Chair is undertaking a DFE course (Governance Leadership) which is being offered to 2 members of the governing body, the chair and either the vice chair or someone that is looking to take on either role in the future. This course is normally £500 per person but is being offered for free at the moment. The course involves 15 hours of online training and you will be allocated a mentor during the process. If anyone would like to do this course please could they let the Chair know.	All Governors to consider
20/355	Pupil Voice Interviews: Governors previously asked how they could keep upto date with monitoring at the moment and our county advisor suggested pupil voice interviews to find out how children are feeling at the moment about school. It was felt that two governors would be an appropriate number to undertake these interviews and DI and JCa kindly volunteered, with the Head writing the questions. The timing of these interviews was queried due to the current workload in school but it was felt that this could be achieved before Christmas. Time of interviews to be confirmed.	DI/JCa/ KMc

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20/356	SFVS:	
	Outturn - LC advised that Covid had affected the budget and several adjustments	
	needed to be made to reflect this, these had been approved at the Resources	
	Meeting. The carry forward has increased however, if pupil numbers for	
	September 2021 do not improve this would be needed as a carry forward for next	
	year.	
	 Governors' Skills Matrix - The Chair and KR have looked further into the matrix 	All
	since the Resources meeting and have identified the following areas where training	Governors
	is required:-	to
		consider
	Financial Planning	training
	Education Policy	they
	Data & Performance Measures	require.
	Staff Recruitment	
	Dorset Council are no longer running courses however, courses are available on on	
	the NGA website under the Learning Links tab (joining details have been sent to all	
	governors). These courses are all online and can be undertaken at a time that suits	
	you.	
	LS to renew her Safeguarding training which will also be on the NGA website under	LS
	Learning Links	
20/357	Policies Approved at this FGB Meeting:	
	SEND	
	Home School Agreement	
	Remote learning	
	Admissions 2021	
	Intimate Care	
	Staff Code of Conduct	
	Fire safety emergency plan	
	Attendance management	
	Time off for dependents	
	Criminal Records checking	
	Pupil privacy notice	
	 Social media and digital photography 	
	 Complaints 	
	Freedom of information	
	Grievance	
	Redundancy and restructure	
	Stress management	
	Teachers' Pay Policy	
	Support Staff Pay Policy	
	Disciplinary Policy	
	Schools Financial Efficiency Policy and Procedure	
	Whistleblowing	
	Governors queried which were Dorset Council policies and were advised that almost all of	
	them were with the exception of the Home School Agreement and Remote Learning Policy.	

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	The Head advised that the new Google system allowed governors to write comments on	
	the policies before the meeting so that she could review any changes needed and	
	approve/decline them. This saves everyone time at meetings.	
20/358	Interim School Action Plan:	
	No changes at the moment and staff will be looking at data at the end of this term after	
	which changes can be made	
20/359	0/359 Governors Bank Account:	
	The clerk advised that the governors have a bank account but they are unable to use it as	
	the signatories are out of date, to enable the account to be updated the governors need to minute that they approve changing the signatories.	
	The suggestion is that the signatories should be the Head, Chair and Finance Officer which	
	should mean we won't end up with a situation where we have no signatories in school.	
	The governors approved this change	
20/360 Any Other Business:		
	A question was asked about accessing documents during the meeting and this was	
	explained.	
20/361	61 Closing Prayer	
	Meeting closed at 6.00pm	

Date of next Meeting: Monday 1 February 2021 at 6.00pm

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