

STICKLAND'S CE VA PRIMARY SCHOOL
Minutes of the Virtual Full Governing Body Meeting due to Coronavirus
held on Thursday 16 July 2020 at 10.00 am in school

20/322	<p>Present:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Ruth Adler</td> <td style="width: 50%;">Staff Governor</td> </tr> <tr> <td>Richard Campbell</td> <td>Chairperson</td> </tr> <tr> <td>Jodie Carter</td> <td>Parent Governor</td> </tr> <tr> <td>Jax Comyn</td> <td>Foundation Governor</td> </tr> <tr> <td>Daniel Ingles</td> <td>Ex-officio</td> </tr> <tr> <td>Kathy McCann</td> <td>Headteacher</td> </tr> <tr> <td>Kevin Roberts</td> <td>LEA Governor</td> </tr> <tr> <td>Lisa Cracknell</td> <td style="text-align: right;">Clerk</td> </tr> </table> <p>Apologies:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Gay Lewis</td> <td style="width: 50%;">No apology received</td> </tr> <tr> <td>Suzie Mutch</td> <td>Sailing no wifi signal</td> </tr> <tr> <td>Lin Potter</td> <td>No apology received</td> </tr> <tr> <td>Katharine Singleton-Smith</td> <td>No apology received</td> </tr> <tr> <td>Louisa Spearing</td> <td>No apology received</td> </tr> <tr> <td>Linda Wilcock</td> <td>No apology received</td> </tr> </table>	Ruth Adler	Staff Governor	Richard Campbell	Chairperson	Jodie Carter	Parent Governor	Jax Comyn	Foundation Governor	Daniel Ingles	Ex-officio	Kathy McCann	Headteacher	Kevin Roberts	LEA Governor	Lisa Cracknell	Clerk	Gay Lewis	No apology received	Suzie Mutch	Sailing no wifi signal	Lin Potter	No apology received	Katharine Singleton-Smith	No apology received	Louisa Spearing	No apology received	Linda Wilcock	No apology received	Action
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20/323	Opening Prayer																													
20/324	<p>Virtual Meeting Protocol</p> <p>LC reminded the governors of the guidance regarding virtual meetings. LC advised that she was recording the meeting, the recording would be deleted once the minutes had been agreed.</p>																													
20/325	<p>Pecuniary Interests</p> <ul style="list-style-type: none"> • None Declared. 																													
20/326	<p>Minutes from the meeting on 15 June 2020 and Matters Arising:</p> <p>There were no matters arising therefore, the minutes were agreed and will be signed.</p>																													
20/327	<p>Risk Assessments for Opening School in September 2020</p> <ul style="list-style-type: none"> • Covers all of the eventualities for September. This has been seen by all staff and a few amendments were made to take into account any concerns. • What will happen if someone is off? The head advised the bubbles will be adhered to and if it is a long-term absence then the head will potentially cover this making sure that social distancing is observed to minimise any risk of cross contamination of bubbles. • Is everyone happy with the risk assessment or are they making do? As we have been back in school since June with a few more children, the head feels that this has given us an opportunity to see how things work and she feels that this has made the staff feel comfortable with the arrangements. • Governors agreed the Risk Assessment which will now be sent to the Local Authority. 																													

Signed.....Dated.....

	<ul style="list-style-type: none"> The head mentioned that there has been lots of positive feedback with regards to the class arrangements for September. 	
20/328	<p>Headteacher's Report:</p> <p>The head went through her report and also mentioned that the second goal structure will be installed during the summer holidays.</p> <p>Free school meal pupils have increased and may continue to do so with the current environment.</p>	
20/329	<p>Chair's Report:</p> <ul style="list-style-type: none"> Disappointing amount of responses to the Parents' Questionnaire but the responses were extremely positive with only one negative comment about homework. A comment asked if we could only use one method of communication however, we need to use several methods to try to ensure everyone is notified. Chairs letter is going out to parents at the end of term asking them to take special notice of the letter going out about September's arrangements. 	
20/330	<p>Finance Report and SFVS (School's Financial Value Standard)</p> <ul style="list-style-type: none"> The finance situation has not changed since our June meeting. Disaster Recovery Plan – this is not available to governors as it contains confidential information. It was confirmed that the Chair and Headteacher had reviewed this and it is up to date. Governor Induction Review – deferred to September's meeting. 	
20/331	<p>2020/21 Meeting Calendar</p> <p>The clerk will send out suggested dates for the Autumn Term meetings. It was agreed that committee meetings will return and they will take place virtually once a half term.</p> <p>Although governor services suggest that the committee meetings should not be minuted by a governor, the clerk advised she will not be able to take minutes due to time constraints. It was agreed that a governor would take the minutes until a new clerk is appointed.</p>	LC
20/332	<p>Policies & Terms of Reference</p> <ul style="list-style-type: none"> Pupils absence and lateness – it was felt that this policy and the Pupil Attendance Policy could be combined and the headteacher will look at this at a later date. Pupil attendance Governor allowances Admissions Policy - This needed to be amended to reflect that it hasn't been possible to worship in church due to the Coronavirus lockdown. The diocese recommended a variation to the policy to reflect this which needs to be agreed by Governors. <p>All of the above policies were agreed by Governors.</p>	KMc
20/333	Closing Prayer	
	Meeting closed at 10.47am	

Signed.....Dated.....

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Date of next Meeting: tbc

Signed.....Dated.....