



STICKLAND'S C.E. V.A. PRIMARY SCHOOL

Aspire, Believe, Belong and Achieve.

Let Your Light Shine Matthew 5:16

Full Governing Body Meeting Minutes - Annual General Meeting

Monday 6 October 2025 at 13.00

Governors	Position	Initials	Present
Ruth Adler	Headteacher	RA	P
Nicky Bower	Associate Governor	NB	AA
Daniel Ingles	Foundation Governor	DI	A
June Jach	Clerk to the Governors	JJ	P
Gay Lewis	Foundation Governor	GL	AA
Andy McAney	Local Authority Governor	AM	P
Suzie Mutch	Foundation Governor (Chair)	SM	P
Anna Low	Staff Governor	AL	P
Emma Hodgkinson	Associate Governor	EH	A
AnneMarie Henham	Governor	AH	P
Elizabeth Rendell	Governor	ER	P

24 November 2025

No	Item	Action
1	Meeting started at 13.00 with a prayer from Andy McAney	
2	Present and apologies As above. Apologies were received from Gay Lewis and Nicky Bower	
3	<u>Pecuniary interests</u> There were no changes.	
4	Minutes of the meeting of 14 July 2025 for approval and matters arising Approved. There were no matters arising.	
5	<u>Appoint Governors for the Headteachers performance</u> These were confirmed as Suzie Mutch, Anne-Marie Henham and Ruth Adler. Time of meeting to be confirmed.	RA
6	<u>Annual approval of statutory documents and annual financial approvals</u> <ul style="list-style-type: none"> ● Standing orders ● Code of conduct 2025. All present read and agreed the code of conduct for 2025. ● Register of interests New forms were distributed during the meeting to those present, completed and returned. ● Delegated powers (£5,000 HT and £10,000 FGB). These were agreed. ● Virements up to £10,000 to be approved at FGB. This was agreed. ● Protocol for remote meetings - There was no change from previous year 	JJ to send to those absent

	<ul style="list-style-type: none"> ● KCSIE 2025 - part 1. There was discussion regarding the importance of an understanding of this. Part 1 only is relevant to Governors. All Governors present confirmed this had been read. RA confirmed this has been read by all staff members. ● Review the Year Planner. This was reviewed with no changes. 	
7	<p><u>Standing items</u></p> <ul style="list-style-type: none"> ● Headteachers verbal report. RA reported that the collaboration meetings are useful. Governors are welcome to attend. A Governor suggested it may be good to attend meetings if/when there is a specific focus at a particular meeting. A Governor suggested that it may be useful for elements of the governor's report to be added to staff meetings. RA explained the various training needs for staff and Governors. Much of the required training can be completed using National College as this is included as part of the membership package. In terms of training for governors, a Governor asked whether a group training session for the relevant National College courses would work. It was suggested that the ideal time slot would be 11-12 and generally the library is available at that time. JJ will send out a suggested date. <p>RA advised the governors that a small amount of extra funding is now being received in respect of Forces children. Pupil numbers are increasing for next year with a projected rise of approximately 16 new starters in Goldfinches. Lower leaver numbers at the end of this academic year will improve the total in school. At this early point in term the attendance figures for this term are slightly misleading. RA is happy with attendance so far. There are no indications of absence patterns so far.</p> <p>RA said that there has been a change to the way in which newsletters are managed. These are now sent out more frequently but with bite size pieces of information. This is in the hope that parents will find shorter newsletters more accessible. Chair thanked HT for the report.</p> <ul style="list-style-type: none"> ● Chairs report - The chair commented that there is a really positive atmosphere in school. SM talked through her recent IT visit and in particular, safeguarding. The children seemed very aware of the risks with IT and social media. There is a strong filter for children access the internet within the school system. School does keep 	JJ

	<p>parents informed about potential risks of online gaming. A Governor suggested sending out Wake Up Wednesday notices</p>	
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	<p>weekly to parents. It was agreed that JJ will send this email to parents and governors via Arbor and Wake Up Wednesdays will be posted on the school website. There was general discussion about how best to inform parents about the increasing risks. RA advised that there are risks with smart watches that can have the ability to take photos etc. It is challenging to manage as school doesn't have a dedicated person or resources to deal with known issues with children.</p> <ul style="list-style-type: none"> ● SDP was agreed as read. General discussion followed where it was noted that retention and recall are good. A Governor recounted an example and said how much she'd enjoyed her visit. HT explained that the dual coding helps this. All action plans are in place and there are currently no challenges. There was discussion around maths and key areas of success and ability. HT thanked AMcA for his input with maths. ● A Governor asked whether the school's values go out to parents. HT confirmed that it goes out every term ● Safeguarding - Safeguarding update for governors. A Governor explained that there was a good example raised about a school reader discrepancy with surname. School Readers had brought this to the attention of AL <ul style="list-style-type: none"> ● Wellbeing - Nothing specific was reported and there had been positive from staff. A Governor said that it shouldn't be underestimated the impact that behaviour by children can have on the school. RA confirms that she monitors and supports as necessary. The school had received extremely positive feedback from a parent regarding management of behaviour and expectations of children. ● Training questions. There were none. ● External visit reports. There have been none yet this term. ● Financial report. CG talked through the current financial status. There are no major concerns at present. RA said that CG is doing an excellent job and thanked him for his hard work. 	<p>JJ</p>
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8	<p><u>Policies for approval</u></p> <p>The following policies were approved:-</p> <p>Governor Induction policy Intimate Care policy SEND policy SEND information report summary Supporting pupils with medical conditions policy</p>	
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9	<p><u>AOB</u></p> <p>Nicky Bower is unable to continue as a parent governor due to work changes. She will continue as an Associate Governor, maintaining her responsibility for EYFS and Science. Emma Hodgkinson is also to move across to be an Associate Governor. The two positions for Parent Governor are now vacant. This has been advertised and there have been two approaches from interested parents. The next stage to appoint them to the board will be put in place.</p> <p>The SUDS project was discussed and some questions were raised. A Governor wanted clarification on the two options being offered by Wessex Water. CG said that a survey was conducted recently. Wessex water had had a day working with each class about sustainability, covering science etc. They then worked with years 4 & 5 on designs as they will still be at the school should the designs come to fruition. The project group has taken away the outcome and will come back with further proposals. There was a general discussion about drains and regular drain and surface flooding issues. A Governor asked what the implications might be on ground maintenance going forward if the SUDS project goes ahead. RA said that there is currently no grounds maintenance contract in place other than grass cutting carried out on an ad hoc basis by Dorset Council. The SUDS plans look to improve drainage overall and there should be no additional costs. The plans have not been agreed yet and are dependent on them submitting further details. A Governor asked whether they have given any indication of the durability of whatever surfaces they would provide. RA said that one of the huge benefits would be mapped drains and that is something that we don't currently have.</p>	
	Following a closing prayer, the meeting ended at 14.55	

Next meeting Monday 24 November 2025 at 13.00